

**Brompton-on-Swale Parish Council**  
Clerk: Shireen M Rudge  
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**Minutes of the Parish Council Meeting held Thursday 2 September 2021 at 7.00pm at the  
Community Sports Hall, Honeypot Road, Brompton-on-Swale**

**Present:**

Councillor A Guest (Chairman), Cllrs B Woodley, D Sharp, D Dempsey, A Lerigo, District Councillor Ian Threlfall, County Cllr Carl Les and Shireen Rudge (Clerk)

1. **To receive apologies and approve reasons for absence:** Cllr R Allinson and District Councillor L Rowe
2. **Declaration of Interest:** To Approve Dispensation Requests and to Note Declarations of Interests not already declared under members Code of Conduct or members register of Pecuniary Interests  
**None declared.**
3. **Public Participation:** A resident of Augustus Gardens informed Councillors of his concerns regarding ditches, landscaping and grounds maintenance in a particular area of the estate. His property is adjacent to the ditch next to the sports field. The concerns are around the lack of ground maintenance adding to an increased flood risk on the estate. The ditch, usually a small trickle has been known to rise to 4.5 feet deep which then floods onto the sports field. Further concerns arise due to the possibility of the additional development of land to the east of the current estate. An adjacent field belonging to RDC has not been maintained for some time – RDC Officers will be progressing this. When it does rain water flows from the fields into the ditch and with no maintenance flooding to property is a risk.  
Persimmon have met with the resident who was informed that there are no plans to culvert (have said it is not common practice) but to leave an unguarded ditch running through a housing estate. Persimmon have said their flooding attenuation will be hydro break control systems to hold water for a period which will run into the same waterway.  
When the planning application consultation is submitted the Parish Council will endorse residents' concerns as well as any they may have. Councillors will be interested in Persimmon Flood Risk Management Plan
4. **To confirm the Minutes** of the Last Meeting held on 1 July 2021.  
**Resolved:** To accept the minutes of the meeting as a true and accurate record.
5. **Matters Arising**
  - 5.1 **Red Telephone Kiosk (Minutes 1 July, item 5.1)** No questionnaires had been returned to the village shop with suggestions for the use of the telephone kiosk. Two comments made on social media were noted – a book exchange and a floral display.  
**It was agreed** to use the kiosk as a book exchange. Cllr Woodley will source shelving/brackets. A charity donation box was discussed.  

**Action – Cllr Woodley**
  - 5.2 **Augustus Gardens transfer Plan (Minutes 1 July, item 5.2)** – No update at present however Clerk wishes to remind the Parish Council the last email sent to Persimmon was on 14 October 2020 where the PC asked for information:
    - 1 Look forward to receiving the arborist report on the trees adjacent to 3 Cook Close
    - 2 The hedge at Tudor Court to be 'looked at'

- 3 To receive a schedule of work for all maintenance work previously agreed with PC and to inform PC when they can expect contractors to commence work
- 4 Asked for meterage of grass, hedges, trees, woodland area, playparks (8 points in total) to calculate maintenance costs against the commuted sum offered by Persimmon

NONE OF THE INFORMATION HAS BEEN RECEIVED

**It was agreed** the Clerk will contact Persimmon to follow up on the above-mentioned points.

**Action – The Clerk**

- 5.3 **Village Society – Boundary Fencing and Soft Landscaping (Minutes 1 July, item 5.3)** No further update
- 5.4 **Cemetery Shed (Minutes 1 July, item 5.4)** No further update.  
Chairman mentioned the extensive repairs required to the cemetery walls and suggested provision made in the budget over the next few years to cover the cost. The Clerk mentioned the difficulty engaging a contractor to price the work.
- 5.5 **Reinforcing the Riverside (Minutes 1 July, Item 5.5)** Community First Yorkshire have advised on grants which might be available. The Chairman discussed options which might be available such as willow planting along the riverside.  
There are a number of tree planting schemes available at this time, one from the Woodland Trust and another from the Lord Lieutenant – plant a tree for the Jubilee. The Clerk mentioned trees already on order from the Woodland Trust, arranged by the riverside volunteer.

Cllr Les said Rishi Sunak MP was working on the idea of having the Coast to Coast designated as a National Trail. Natural England have agreed to consult on this. If it is designated as a National Trail funding opportunities will be available. However, the Coast to Coast route is on the southern side of the river.

**It was agreed** The Chairman would look into obtaining additional trees for riverside protection.

**Action – The Chairman**

- 5.6 **Policy Documents (Minutes 1 July, Item 5.6)** The Clerk mentioned the amendments required to the Cemetery Policy Document which had been discussed with Cllr Woodley. **It was resolved** to accept the amendments.  
The Complaints procedure also required an amendment. **It was resolved** to accept the amendments.
- 5.7 **Dog Waste Bin – Stephenson Road (Minutes 1 July, Item 5.8)** RDC had removed the old dog waste bin because the post had rotted.  
**It was agreed to** collect the old bin from RDC. Attach a new post to the bin and site next to the other bin close to the entrance to the sports field.  
Cllr Threlfall will arrange to return the bin and Cllr Woodley will repair it.  
**Action – Cllr Threlfall and Cllr Woodley**
- 5.8 **Litter Issues and Bulb Planting (Minutes 1 July, Item 5.10)** A scheme map has been agreed by NYCC. This was circulated to Councillors prior to the meeting. Cllrs agreed the bulb planting should be discussed with the grass cutting contractor prior to planting.  
**Action – Cllr Allinson**
- 5.9 **Parish Councillor ‘Job Description’ (Minutes 1 July, Item 5.11).** No further progress  
**Action – The Chairman and The Clerk**
- 5.10 **Bank Account – Additional Signatory (Minutes 1 July, Item 5.12)** No further progress  
**Action – The Clerk**
- 5.11 **Parish Council Debit Card/Credit Card (Minutes 1 July, Item 5.13)** No further progress  
**Action – The Clerk**
- 5.12 **Guard Rail, Public Right of Way Steps – Grange Road (Minutes 1 July, Item 7.2)** A quote for £225 has been received. **It was resolved** to accept the quotation.



**5.13 Allotments site (Minutes 1 July, Item 7.4)** Two quotes had been received to complete work on the site. Cllr Allinson is seeking grants. **It was agreed** to discuss use of the land with the local primary school to gauge interest in them using the land.

**Action – The Chairman**

**5.14 Residents work on Riverside Common Land (Minutes 1 July, Item 7.5)** A response from the resident had been circulated to Councillors.

**It was resolved** to write to the resident confirming his acknowledgement that the work should not have been done: That no further work must be done without permission of the Parish Council and that when/if he were to sell his property he would be expected to remove it and make good the area.

**Action – The Chairman**

**5.15 Queens Platinum Jubilee Celebrations (Minutes 1 July, Item 12.4)** The Village society have confirmed they are willing to help organise a joint event. However, they are limited in numbers and would need assistance.

**Action – The Clerk**

## **6. Reports**

### **6.1 Report from NYCC – Cllr Les**

The Covid rate of infection is high with hospitalisations increasing. However more people are surviving. Details of the booster jabs will be coming soon.

There has been 5 times more weather extreme occurrences in the last 10 years than in 100 years before. NYCC are working to mitigate the effects of climate change

NYCC has been successful with their proposal in the Local Government Reorganisation, for a single unitary council. They are working through the structural change order which allows the new authority to be set up. Most current members of staff should not be concerned about changes.

The Tour de Yorkshire has unfortunately been cancelled.

NYCC has confirmed the lighting outside Yorkshire Timber do not belong to NYCC or RDC.

NYCC have completed the review of Fort Bridge junction and will be submitting the details to Highways England, now known as National Highways.

Cllr Woodley once again noted the road surface at the junction of Scorton Road and Gatherley Road. Cllr Les will follow this up with Area 1.

### **6.2 Report from RDC – Cllr Threlfall**

Nothing to report

### **6.3 Report from The Police**

A Crime Bulletin for August had been circulated prior to the meeting. No issues were raised.

### **6.4 Report from The Village Society**

A new boiler is currently being installed. Government covid grants have been used to offset the cost. The hall is expected to open for indoor use from around 13 September after the boiler has been commissioned.

A grant has been secured from RDC Community Investment Fund for 70% of the cost of new goals, a ball stop net and new indoor matting.

## **7. Current Issues**

**7.1 To discuss the Communitree Project** – RDC in partnership with Richmondshire Climate Action Group would like communities to take part in this project. However, we have already applied to the Woodland Trust for 200 trees. RDC have confirmed they can be planted along the old railway line.

**7.2 To discuss and agree additional charges for amendments to Purchase of Exclusive Rights of Burial** – A letter received from an owner of a plot at the cemetery has asked for two other owners to be added to the Exclusive Rights of Burial.

**It was resolved** to add the two 'owners' to the plot. The charge will be 10% of the Purchase of Exclusive Rights of Burial Fee. However, if additional owners are added at the time of the original purchase there will be a charge of £10 per person up to a maximum of £40 (max 4 owners).

**7.3 To discuss Clerks resignation and appointing a new Clerk**

The Clerk sent a letter of resignation to the Chairman. Councillors discussed additional hours of work (to 10 hours per week) and advertising for the role.

**Action – The Chairman and the Clerk**

**7.4 To discuss and agree a donation for the RBL Poppy Appeal wreath for Remembrance Sunday**

**It was resolved** to order a Civic Wreath and make a donation of £75.00

**8. Parish Finances**

**8.1 To receive and note payments previously authorised and receipts (circulated prior to the meeting).**

**It was resolved** to accept the payments and receipts.

**8.2 To receive a Bank Reconciliation and Budget Comparison for the year to date (circulated prior to the meeting).**

No questions were raised.

**It was resolved** to accept the bank reconciliation and budget comparison.

**8.3 The following new payments were approved.**

8.3.1 Clerks Overtime 6 July to 27 Aug – 11.75 hours = £127.61 (September Payroll)

**It was agreed** to approve the Clerks overtime.

**9. Correspondence**

None received

**10. To consider and decide upon the following Planning Applications**

None received

**11. To receive/note the following Planning Decision/Information**

21/00587/FULL	FPP For Garage Extension at 13 St Pauls Drive, BOS	Concerns – could have a number of uses. Other than the carport the main structure resembles a dwelling.
21/00656/FULL	FPP for removal of flowerbed and extension of existing parking area at 3 Brompton Court, BOS	No objections/No Comments
21/00517/FULL	FPP for single storey extension at Westbrook, 6 Richmond Road, BOS	No objections/No Comments
20/00446/LBC	LBC to change front door and enlarge rear door opening at 2 Grange Road, BOS	GRANTED
20/00623/FULL	FPP To Install Cycle Repair Station Adjacent to telephone call box and refurbish telephone call box	GRANTED
20/00774/FULL	FPP for Extension to existing vehicle workshop	GRANTED
20/00629/LBC	LBC for refurbishment of two windows on front elevation and replacement of window to rear, 25 Richmond Road, BOS	GRANTED
21/00517/FULL	FPP for single storey extension at Westbrook, 6 Richmond Road, BOS	GRANTED

The Chairman mentioned the fence erected along Gatherley Road, adjacent to Bridge Farm Barns. RDC Planning Enforcement Officer has asked the land owner to complete a retrospective planning application.

Councillors discussed the footpaths along the Coast to Coast route to the east and west of Brompton on Swale that are slowly being eroded by the river.

**12. Minor matters**

**12.1** Cllr Woodley mentioned the groundworks taking place in the car park where Bathroom World/Wackadayz is located. The soil has been piled at the front of the car park between the trees.

**12.2** The Clerk asked to confirm the exact location of the new grit bin which had been previously agreed. Councillors confirmed it was to be sited on the verge along Stephenson Road opposite Bronte Close.

**12.3** Cllr Threlfall asked Cllr Lerigo whether she had completed a survey to find out what equipment the children would like in the play park in Brompton Park. Cllr Threlfall said RDC were now looking for ideas from the Parish Council on the type of equipment.  
Cllr Lerigo will send the details to Cllr Threlfall so that ideas can be put forward to RDC.

**Action – Cllr Lerigo**

**13. Date of next meeting:** Thursday 21 October 2021 at 7.00pm at the Community Sports Hall

Signed: .....  .....

Date: ..... 21<sup>st</sup> OCTOBER 2021 .....